

# Quilters Guild of Plano, Inc.



NOVEMBER 2013

VOLUME 31, ISSUE 11



## THE PRESIDENT SAYS

I am very proud to be the new President of QGP. Following MJ as president will definitely be a hard road to travel, but I will give it my best.

I thought this would be a good time to tell a little about myself to help you get to know me a better. I was born and raised in California and stayed there until we retired to Oregon. I started quilting in 1977, when quilting was just starting to get popular again. I helped formed a guild in the Los Angeles area and was in the guild in the Antelope Valley for the 18 years I lived there. I found Oregon to be an active quilting area and joined 2 guilds there. We relocated to Texas when my daughter's work transferred her to Plano. I have been in Texas 6 years and love it. I found it easy to keep busy. I am active in 3 quilting guilds, am a Master Gardener, Master Naturalist, in the Native Plant Society, and volunteer every Friday at the Heard Museum. Plus I get to be involved in my granddaughter's lives.  
Enough about me.

We have a full year planned for the 2013-2014 year. I hope to continue MJ's goal of making the guild as friendly as possible. We will continue the Have-a-Cup-Friday to help new members meet the current members.

My primary goal will be to get every member involved with some aspect of the guild. The more involved you are in the guild, the more people you meet and get to know, which makes your experiences with the guild happier. The friendships you make with members will last a lifetime.

Dolores Williams



## INSIDE THIS ISSUE

The President Says . . . . .	1
Inside This Issue . . . . .	1
Officers and Committee Chairs . . . . .	2
Education VP Needed . . . . .	2
Programs. . . . .	3
Education News . . . . .	4
2014 Raffle Quilt . . . . .	4
Quilt Plano 2014 . . . . .	4
Community Service . . . . .	5
Sapphire Quilting AD . . . . .	5
Ad Rates . . . . .	5
Board Meeting Minutes . . . . .	6
Happiness is Quilting AD. . . . .	6
New Members . . . . .	7
November Birthdays . . . . .	7
Minutes—Monthly Meeting . . . . .	8
Financial Information . . . . .	9
Sunshine and Shadow . . . . .	9
Nine Patch . . . . .	9
Have a Cup Friday . . . . .	9
November Guild Meeting . . . . .	10



Visit our website at: [www.quiltersguildofplano.org](http://www.quiltersguildofplano.org)

## GUILD OFFICERS AND COMMITTEE CHAIRS

### OFFICERS

PRESIDENT . . . . .	DOLORES WILLIAMS
VP FINANCE . . . . .	MJ FIELEK
VP MEMBERSHIP . . . . .	DONNA PETRICK & KEMBERLY WILSHIRE
VP PROGRAMS . . . . .	KAYE DUNN & SHERRY WORLEY
VP COMMUNITY SERVICE . . . . .	TERRI MENDELOW
VP EDUCATION . . . . .	OPEN
VP GUILD ACTIVITIES . . . . .	LINDA NEAL
VP MEDIA . . . . .	MICKIE WARRINGTON
SECRETARY . . . . .	LESLIE LEATHERS & MARTY CROUCH
QUILT SHOW 2014 . . . . .	PAM WALSH

### COMMITTEE CHAIRS

BEE KEEPER . . . . .	KATHY HOOK
BLOCK OF THE MONTH . . . . .	LINDA NEAL
DIRECTORY . . . . .	LYNNE HALEY AND LISA TERRY
DOOR PRIZES . . . . .	OPEN
EDUCATION—CHILDREN . . . . .	OPEN
EDUCATION—HIGH SCHOOL/COLLEGE . . . . .	LADAWN DALLY
EDUCATION—SENIORS . . . . .	MINDY MYINT
EDUCATION—ORGANIZATIONS . . . . .	SUZY BOYLE
GRAPHIC DESIGNS . . . . .	ROSE-CLAIR FLETCHER
HISTORIAN . . . . .	AURORA CHANCY
HOSPITALITY . . . . .	LINDA NEAL
INVENTORY CONTROL . . . . .	CARROLL SURRELL & SHIRLEY WOLFE
NEWSLETTER EDITOR . . . . .	PAT FOWLER
NINE PATCH . . . . .	DEBBIE SEHER
RETREAT 2014 . . . . .	CYNTHIA WEISZ, EMILY ARMSTRONG, LYNNETTE MAYTUBBY, SHARON MCGINNIS, PAM CROCKER, KAREN WOODARD, & TINA CONNOLLY
SERVICE QUILTS . . . . .	KAREN CHRISTOFFER WEDNESDAY GIRLS
SHOW'N TELL . . . . .	DEE ANN MCFARLIN
STOCKING PROJECT . . . . .	LADAWN DALLEY
SUNSHINE AND SHADOWS . . . . .	PAT WIAN T
TAQG . . . . .	SHERRY WORLEY
TREASURER . . . . .	CAROL LONG
WEB E-MAIL . . . . .	TINA CONNOLLY
WEB MASTER . . . . .	MICKIE WARRINGTON

## VICE PRESIDENT OF EDUCATION NEEDED—DOLORES WILLIAMS

We need another Vice President of Education. Lyn Jennings reluctantly resigned her position due to a temporary health problem. Keep Lyn in your thoughts that she has a speedy recovery.

In the meantime, we need another VP of Education. Margaret Schafer did a lot of work over the last few years to create functioning education programs to reach all members of our community. There are 3 committees under the VP, one for adults, one for high school and college students, and one for children. The committees are working quite well. We just need a coordinator to oversee the committees.

There was an education function on October 5 that has been handled. The next function won't happen until March, so there is a lot of time to get onboard and learn the position. Margaret will also be there to help you with all your questions.

If you are interested in the position, please contact me at [quiltingpony@hotmail.com](mailto:quiltingpony@hotmail.com) or call me at 972-832-1134.

## UPCOMING EVENTS



MD Anderson  
Quilt Auction  
For Ovarian Cancer  
**Ends November 6th**

Our own Shirley Weaver made the quilt that is shown. Get details about this event, including a preview of the quilts to be auctioned by visiting <http://www.mdanderson.org>. Click *Other Ways to Help* on the left side of the screen. The quilt project is in the middle of the list of activities. By clicking it, you can see all of the information, as well as the beautiful quilts that have been entered for auction.



**November Guest Speaker—  
Lenore Crawford**

Quilt Artist Lenore Crawford is the speaker for our November 14<sup>th</sup> Guild meeting. After working in a medical laboratory and chemical research lab for many years, Lenore decided to pursue art as a full-time endeavor. Creating art is her dream job. She can now walk up to her attic studio and play with fabric and fabric paint for a "job"! Currently she teaches fusing/fabric painting using her patterns plus other techniques she uses. She has won several prizes for her art and continues to develop and grow her medium and style in new and beautiful ways. The lecture she will be presenting is Fusing, Fabric Painting, and Stitching to Create Your Own Art Quilt.



Lenore's Friday Workshop Shredded Fabric Art Quilts has one space remaining. Her Saturday Workshop Create Your Own Flower from a Photo is filled. Please contact Programs through the website for more information.



Coming **January 10, 2014**

Workshop is, "Wholecloth Painting Botanicals"  
with **Susan Brubaker Knapp**

In this workshop, you'll learn the basics of painting on fabric to make wholecloth painted quilts. You'll choose from one of my designs (shown above) and use acrylic textile paints to create at least one small piece. Do not worry if you've never painted anything before... this may look complicated, but it isn't once you learn a bit. There is a \$25 kit fee for this class.

**Workshops Fees:** \$40/day for members, \$50/day for non-members

**Hours:** 9:00 a.m.—4:30 p.m.

doors open at 8:30 for setup

**Location: Parkway Hills Baptist Church**

2700 Dallas Parkway

Plano, Texas 75093

**Member Bonus!!**

**Advance Registration and Multi-day Discounts**

Prepayment of registrations received 35 days prior to the scheduled event, entitles members to take a \$5.00 discount with each prepaid workshop. If you take both days offered by the instructor you may take an additional \$5.00 discount. Members can take two days of classes from a national teacher for \$65.00. See the guild website at [www.quiltersguildofplano.org](http://www.quiltersguildofplano.org) and go to the *Upcoming Events* page for more information. Fees are refundable only in the event the speaker cancels her appearance. Questions may be directed to the workshop coordinator. Refer to our website for current email.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Enclose a self-addressed stamped envelope to receive the supply lists via USPS. Supply lists may

also be printed from the website. Your telephone number and email are particularly important so we can reach you in the event of any last minute changes.

**TOTAL AMOUNT ENCLOSED:** \_\_\_\_\_

Bring Completed Form to a Meeting, or mail to

Kaye Dunn

4833 N. Meadow Ridge Circle

McKinney, TX 75070

(January Speaker Information Continued on page 7)

## EDUCATION NEWS AURORA CHANCY

Our Education team began a new venue this year when they started a *sit and sew* group designed for Seniors who would like to learn the art of quilting. This venue has been so popular that it has expanded to twice a month. The Sew Happy Quilting Group meets at the Plano Senior Center located at 401 W. 16th street.

The group meets the first and second Thursday of each month from 1-4:45 p.m. No need to call ahead, just bring your handwork and /or sewing machine as well as your project supplies.

The Plano Senior Center is open to all those over the age of 50 and you do not have to be a resident of the city of Plano to attend. This is an educational outreach to the Seniors. You do not have to be a Guild Member to participate. All skill levels are welcome to enjoy the love of quilting! Contact Mindy Myint or Aurora Chancy if you have any questions.

The Plano Senior Center has graciously given us a shelf in the library. Please bring any books (no magazines) to donate. Remember the library is on the honor system so any books donated may never be seen again or in a timely manner. This is another way to "share" the quilting adventure!

We have a "FREE" table during our meetings. Please bring any quilting item to give away. It can be a fat quarter, pattern, magazine, tools, quilt blocks, etc. The basic idea is to recycle these items to someone who might have a use for them. Any item for beginners is always appreciated. Any items left on the table will be given to a local charity.

**Every Quilter has a Masterpiece inside!!!**



## RAFFLE QUILT 2014—PAM WALSH



Our Raffle Quilt for 2014 has won another ribbon—FIRST prize, along with a \$60 cash award, in the Group Category in the Trinity Valley Quilters' Guild of Fort Worth show in September. The Raffle Quilt position on the Show Committee is still open. This person (or group of people) is responsible for arranging and staffing opportunities for selling tickets to other guilds and to the public, and for organizing and distributing raffle tickets to Guild Members in 2014. Please consider helping with this important fund-raising opportunity which supports providing top-notch speakers for our Guild meetings. Contact [pam.walsh92@gmail.com](mailto:pam.walsh92@gmail.com) for more information.

## QUILT PLANO 2014—PAM WALSH

**Quilt Plano 2014 will be held August 15—16, 2014** at the Plano Centre. The Show Committee is already beginning work as we strive to build on the success of Quilt Plano 2013 under Kemberly Wilshire's leadership.

I hope that you are already hard at work on your quilt entries for next year, or perhaps finishing that special quilt that didn't quite get completed for the 2013 show. Remember that quilts completed within the last 5 years are eligible for entry if they have not been in the show before. Registration forms and entry rules will be available by the end of January.

(For those of you who really plan ahead, Quilt Plano 2015 is already on the calendar for August 14—15, 2015.)

## COMMUNITY SERVICE— TERRI MENDELOW

End of Year Report: From October, 2012 through September, 2013, Community Service was able to deliver the following donations to our community agencies: 206 Quilts, 48 Afghans, 56 Flannel Huggies, 92 Cuddle Quilts, 23 Pillow Cases, 980 Christmas Stockings, and 12 Fleece Baby Blankets. The grand total of donations was 1,417 items made by our membership. Let's keep up the great work for Community Service. In fact, let's see if we can increase our quilt donations in this new year.

Stocking Project: November is the deadline for Christmas Stockings. LaDawn will need to deliver stockings to Soldiers Angels so they can prepare them for distribution in December. Sadly, this will be LaDawn's last year to serve as the Chair for Christmas Stockings. We are so sorry to lose her. LaDawn and her daughters have done an amazing job over the years! LaDawn will stay with the Education Committee supervising the Service Learning students and they will continue to make flannel baby receiving blankets for Community Service.

Please let me know if there are any members who are interested in taking the Chair position so the Stocking Project can continue. A small bee or group could fulfill this position. This job involves collecting and keeping Christmas/Holiday fabric, cutting stockings and cuffs with the die cut machine and bagging them for the members to take to sew, collecting sewn stockings and distributing them to Soldiers Angels. Please contact me at [donmendelow@verizon.net](mailto:donmendelow@verizon.net) if you would like to take this position.

Sit & Sew: The 2<sup>nd</sup> Tuesday Community Service Sit & Sew will meet on November 12, from 10-3 at the Plano Sewing Center in the southeast shopping center at Custer and Spring Creek Parkway. We sew quilt tops from pre-cut kits which will become the donation quilts for our agencies. This is a great way to meet members. If you are new to quilting, this is a good way to learn and practice your piecing skills. Please let Karen Christoffer know if you'd like to come. Contact her at [karen.Christoffer@tx.rr.com](mailto:karen.Christoffer@tx.rr.com).



*Sapphire Quilting*

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*by Lynne Haley*

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[www.sapphirequilting.com](http://www.sapphirequilting.com)

### **COMMON THREADS AD RATES**

Half Page:	Quarter Page:	Business card:
1 month = \$40	1 month = \$25	1 month = \$15
3 months = \$90	3 months = \$60	3 months = \$35

Please make ads in "jpg" files and email to Mickie Warrington at [media@quiltersgroupofplano.org](mailto:media@quiltersgroupofplano.org) — [quiltersguildofplano.org](http://quiltersguildofplano.org)

Service Hours: Please record your volunteer hours in the Service Hours Log at the Community Service table. These hours are for any work you do for the guild. It includes your travel time involved in your work for the guild. You may also email these hours to Julie Schaefer at [juliescha@sbcglobal.net](mailto:juliescha@sbcglobal.net). You can earn guild recognition and may be eligible for the Presidential Volunteer Award with 100 or more hours per year.

## SEPTEMBER BOARD MEETING MINUTES—MARTY CROUCH

Prior to the meeting, Tina Connolly requested clarification on using the guild e-mail as notification of personal (or garage) sales of quilting items held by individual members. It was determined that official e-mail regarding these sales was a duplication of information that is commonly distributed among members. Individual sales can always be advertised in the newsletter if additional publicity is wanted.

Dolores Williams, Guild President, called the meeting to order at 1:30 p.m. at Fabric Fanatics.

### Items discussed:

1. Board Members were requested to:
  - Read the Bylaws on website for information on their responsibilities. It was noted that the Bylaws included in the Directory have been updated.
  - Review the Directory and update any information on committees or activities for which we are responsible. Changes are to be sent to Lynne Haley.
  - Fill the open slots on Committee Chairs.
2. The Board Meeting calendar for 2013-2014 was reviewed. The calendar was corrected to note the November meeting would be on November 4 instead of October 28 and would be held in the classroom of The Texas Quilter instead of Fabric Fanatics. It was also noted that the January meeting, to be held on December 30, will need to be moved to a different location.
3. Have a Cup Friday will continue, but will be advertised as Have a Cup with the Board, instead of the President. Board members are encouraged to attend as they are available.
4. Members who are responsible for regularly providing transportation to others in an official capacity as a Guild representative are required to be documented for insurance purposes. Information should be submitted to MJ Fielek.
5. A motion was made by MJ Fielek and seconded by Pam Walsh that the Administrative Expense budget be amended to include \$500 for bookmarks to advertise the

## Happiness Is...QUILTING!

217 N. Kentucky, McKinney, TX 75069

972-542-8839

Shop Hours: Mon-Sat 10-5 & Thurs 10-7

### Don't miss our Alley Sale

Saturday  
October 12  
10 am—3 pm

Alley just north  
of the shop

BARGAINS GALORE!!!!

"The Happiest Little Quilt Shop In  
Texas!"

[www.HappinessIsQuilting.com](http://www.HappinessIsQuilting.com)

Plan to attend  
Quiltapalooza  
Quilt Market  
Review  
Sunday  
Nov. 24

Quilt Show, programs and activities of the guild, and to transfer any budget dollars allocated for bookmarks from other categories. Printing of the bookmarks is to occur immediately. The motion was approved.

6. Board Members provided reports of activities, to be detailed in the newsletter.

The **next board meeting** will be held on **Monday, November 4, 2013** at **1:30 p.m.** in the classroom of **The Texas Quilter.**

The meeting adjourned at 2:50 p.m.

### Those in attendance:

Marty Crouch  
Kaye Dunn  
MJ Fielek  
Linda Neal  
Donna Petrick

Terri Mendelow  
Dolores Williams  
Pam Walsh  
Sherry Worley

## NOVEMBER NEW MEMEBERS— DONNA PETRICK & KEMBERLY WILSHIRE

As of the October meeting, we have 159 members who have renewed or joined within the last two months. Two ladies joined us after the meeting on Thursday. Please welcome Lucia and Christina Brooke when you see them, hopefully at the next meeting. Our great program and friendly members convinced them to join Thursday night.

Anyone rejoining now should include \$4.00 late fee along with the \$25.00 annual dues. We have another great program scheduled for next month and some more first-rate ones for 2014. Rejoin the guild and see these interesting speakers that will be presenting their techniques and treasures.

Christina Brooke  
8828 Saddlehorn Dr., Apt 174, Irving, TX 75063  
Phone: 469-360-3177  
Email: [cmc4life05@yahoo.com](mailto:cmc4life05@yahoo.com)

Lucia Brooke  
8828 Saddlehorn Dr., Apt 174, Irving, TX 75063  
Phone: 214-284-5483  
Email: [luciadrossi@yahoo.com](mailto:luciadrossi@yahoo.com)



**Lenore Crawford** will be our speaker in November. Above is one of her many show quilts that appears on her web site. She will be having a workshop on Friday, November 15 and Saturday, November 16. Only one space is left in her Friday class.

## NOVEMBER BIRTHDAYS— DONNA PETRICK & KEMBERLY WILSHIRE

Reisinger, Terry	11/03
Shurtleff, Marcia	11/04
Neyman, Margaret	11/06
Wilshire, Victoria	11/08
Dean, Victoria	11/10
Terry, Lisa	11/17
Dexheimer, Sue	11/19
Guibert, Shelly	11/19
Crocker, Pamela	11/20
Frederick, Lisa	11/20
Surrells, Carol	11/22
Braley, Virginia	11/24
Maloney, Vicki	11/24
Brooke, Christina	11/25
Beachboard, Madelyn	11/27
Brooke, Lucia	11/30

(Programs continued from page 3)



**January 11 2014**  
Workshop is,  
"Let It Snow!"  
with **Susan Brubaker Knapp**

Stitch up your own snow storm! Learn how to thread sketch delicate flakes and swirls, then embellish with paint. This is a good workshop for those who already have basic machine free-motion experience who want to expand their skills and do more with thread on the surface of a quilt. There is a \$3.00 kit fee for this class.

Guild President Dolores Williams called the meeting to order at 7:02 p.m. She began the meeting by inviting Guild members to the monthly Board of Directors meetings which are held at Fabric Fanatics on the first Monday of the month at 1:30 p.m. Any member wishing to discuss a topic should contact Dolores so that she can have it added to the Agenda. As new president she plans to keep the general meetings very short as most information that members need to know is published in the monthly newsletter. The minutes and treasurer' reports from the meeting of September 12, 2013 were approved as published in the September newsletter.

## COMMITTEE REPORTS

### Education:

A new V.P. for Education is needed. The Committee Chairs are filled. Julie Schaefer offered to help with this position until a permanent Vice President is found. LaDawn Dalley stated this is the last month to complete Christmas stockings for Soldiers Angels. As of last month the guild had completed 600-650 stockings. Items are needed to fill stockings, like toiletries, old cell phones with chargers, calling cards, etc. LaDawn will not be able to continue as Chair for the Christmas Stockings Project and needs someone to take over. She will continue to chair the Service Learning Projects for high school and college students.

### Community Service:

Terri Mendelow reported a total of 1,325 items were completed by guild members. This includes 206 quilts, 48 afghans, 56 flannel huggies, 92 cuddle quilts, and 980 Christmas stockings. Anyone who is not sure if their hours for working the Quilt Show are correct should check to see their hours in the Members' hours log book.

### Membership:

Fifteen door prizes were distributed. Sherry noted that most came from the usual donors, as well as two from TAQG and two from the Quilt Guild of Plano. She showed a Block of the Month quilt, "America the Beautiful", from the shop, "Minding your P's and & Q's" on Hwy. 380. Attendance this evening are 75 members and 5 visitors.

## Guild Activities:

Debbie Seher requested members turn in 9- patches which will be sent to Shirley Weaver who moved to Georgia. Instructions for making these are in the Guild Directory and on the Guild website.

Linda Neal asked for anyone who finished the Block of Month. Only one was finished. She wants to start a challenge quilt and would welcome ideas for this year.

Tina Connolly requested members to start making mini quilts for next year's show which is in ten months. She informed members that Rhonda Kuntz is having a garage sale of quilting fabrics and quilting items this Saturday.

The February, 2014 retreat deadline for registration is coming up. A deposit of \$100.00 is required to hold your spot.

Dee Ann McFarlin asked for Show & Tell. Three quilts were shown by Ikana Salzer, and one was shown by Kay Burnett.

## Quilt Show 2014:

Pam Walsh, Quilt Show Chairperson, needs a volunteer to serve as Raffle Ticket Chair on the show committee and with publicity. She also needs help from anyone knowing EXCEL to help keep track of entries for the show. Any volunteers should contact her.

## October Door Prize Donors are as follows:

Quilters Connection	Dallas ,TX
Quilt Country	Lewisville, TX
Alford Inn Quilt Shoppe	Van Alystene, TX
The Quilt Asylum	McKinney, TX
Quilt Ideas	Plano, TX
Blue Ribbon Quilt Shoppe	Wylie, TX
Stitched With Love	McKinney, TX
Sew Lets Quilt It	Dallas, TX
Happiness is Quilting!	McKinney, TX
2 The Texas Quilter	Plano, TX
2 TAQG Rally Day Goodie Bags	TAQG
2 from Quilters Guild of Plano	Plano, TX

## Old and New Business:

President Dolores Williams asked for any items to be discussed. There were none. She adjourned the business part of the meeting at 7:30 p.m.



## CASH FLOW COMPARISON SEPTEMBER

Bank Balance 8/31/13 62,406.58

### INFLOWS

Membership Inc.: Guest Fees	30.00
Membership Inc.: Dues	2,650.00
Program Inc.: Workshop Inc.	1,110.00
Quilt Show Inc.: Advance Ticket Sales	204.00
Quilt Show Inc.: Raffle Ticket Sales	30.00
Quilt Show Inc. Show Photography & CD's	85.43
Texas Sales Tax	4.57
Retreat Fees	<u>255.00</u>
<b>TOTAL INFLOWS</b>	<b>4,369.00</b>

### OUTFLOWS

Administrative Exp. Supplies	88.11
Community Service Exp.:	
Service Quilts Supplies	162.15
Educations Exp.: Educations Supplies	162.40
Media Exp. Web Site Exp.	15.00
Membership Exp.: Directory Exp.	41.42
Programs Exp.: Facilities Rent	50.00
Programs Exp.: Speaker Lecture	450.00
Programs Exp.: Speaker Lodging	110.04
Programs Exp.: Speaker Meals & Per Diem	10.00
Programs Exp.: Speaker Travel Exp.	120.00
Programs Exp.: Supplies & Equipment	18.59
Quilt Show Exp.: Education	<u>97.05</u>
<b>TOTAL OUTFLOWS</b>	<b>1,324.76</b>

Bank Balance 09/30/13 65,450.82

Bank Balances	<u>08/31/13</u>	<u>09/30/13</u>
Operating Account	38,277.11	41,321.35
Money Market Account	24,129.47	24,129.47
	<u>62,406.58</u>	<u>65,450.82</u>

## SUNSHINE AND SHADOWS— PAT WIANT

We have reinstated our Sunshine and Shadows position to send cards to our members in need. We want you all to know we care and that you are in our thoughts. Pat Wiant has graciously volunteered to coordinate this effort. You may call her directly at 972-964-6750 or by contacting her email link [kandpwiant@gmail.com](mailto:kandpwiant@gmail.com).

Notify the Sunshine and Shadows if you know of a guild member who has had surgery, an ongoing illness, or a death in the family so she can let the person know our guild is thinking about them.

## NINE-PATCH—DEBBIE SEHER

Several members have mentioned that they can never find their guild muslin when they sit down to stitch their nine patches. We have amended the instructions so that you now use guild muslin, beige, over white fabric as your light color. We love getting those nine patches so we are ready when a member moves and must leave our guild.

## HAVE A CUP FRIDAY

The QGP Board of Directors invite you to join them at La Madeleine for a cup of tea or coffee. This small group is a great way for new members, or current members wanting to get acquainted with others, to get more active in the guild activities. Our next meeting will be Friday, November 22nd.

La Madeleine is in the southwest quadrant of 15th Street and Central Expressway.





**QUILTERS GUILD OF PLANO, INC.  
PO BOX 260216  
PLANO, TEXAS 75026**

*The Quilters Guild of Plano, Inc. does not  
discriminate on the basis of race, color,  
national origin, sex or handicap.*



**QUILTERS GUILD OF PLANO** Presents

**"Lenore Crawford"**

November 14th, 2013, 7:00—9:00 p.m.

**PARKWAY HILLS BAPTIST CHURCH**  
2700 North Dallas Tollway, Corner of Chapel Hill  
On the East Side of the Tollway

**SOCIAL TIME—6:30 p.m.—MEETING TIME-7:00 p.m.**  
(Only board members will be admitted before 6:30 p.m.)